

Welcome to
*Guilford
Elementary
School*

Hybrid Learning
Information



No Matter the Distance

School Administration

WE GOT THIS!



Mr. FitzGerald, justin_fitzgerald@hcpss.org



Mrs. Lannon, trish_lannon@hcpss.org

Student Well Being Supports

School Counselor: Michelle Clarke, michelle_clarke@hcpss.org

School Psychologist: Corey Cornick, corey_cornick@hcpss.org

School Psychologist: Lindsey Knauss, lindsey_knauss@hcpss.org

BSAP Liaison: Monica Maiden, monica_maiden@hcpss.org

Pupil Personnel Worker: Kevin Lee, kevin_lee@hcpss.org

More information:

www.hcpss.org/supports/mental-health-wellness

GES Virtual Communication

- **Report Cards**
- **Canvas Announcements** - check your notifications
- **Email Communication** - ensure we have the correct email address for you as we will continue to communicate through emails throughout the remainder of the year
- **Weekly Newsletters & Text Alerts** - Parents are automatically signed up for email alerts, but need to opt in for text messaging once. Text the word “YES” to 67587 from the cell phone number on file in HCPSS Connect when you completed your Family File.

2020-2021 Hybrid Instruction

Information and updates:

[2020-2021 Hybrid Instructional Model](#)

Answers to frequently-asked questions:



[In-Person Return: Students | Help](#)

Timeline

- ★ **March 15th:** Cohort A for Grades PreK - 2 return to the building Monday/Tuesday
- ★ **March 18th:** Cohort B for Grades PreK - 2 return to the building Thursday/Friday
- ★ **March 29th:** Cohort A for Grades 3 - 5 return to the building Monday/Tuesday
- ★ **April 1st:** Cohort B for Grades 3 - 5 return to the building Thursday/Friday



Student Groups

	Monday	Tuesday	Wednesday	Thursday	Friday
<p>In School Building</p> 	Groups A & E in school	Groups A & E in school	Group E in school 2 ½ hours in the morning	Groups B & E in school	Groups B & E in school
<p>Virtual (Google Meet)</p> 	Groups B & V virtual	Groups B & V virtual	Groups A, B & V Asynchronous Assignments (No Google Meet)	Groups A & V virtual	Groups A & V virtual

Student Safety and Expectations

- Students are expected to wear masks during the entire school day.
- Masks must be cloth masks. Gaiters or paper masks are not approved to wear in the school building.
- Mask Wearing - Anyone who is on GES property must wear a mask. This includes arrival and dismissal, as well as getting meals from the cafeteria. This is for the protection of everyone!
- Social distancing will be adhered to in the classroom, lunch room, related arts and recess, as well as at arrival and dismissal.
- Students will be keeping their materials in their backpacks all day.
- Staff will be wearing masks and/or face shields, as well as other PPE as appropriate for their roles.

School Safety and Expectations

- Bathroom Use - Only 2 students will be able to use the bathroom at one time. Students will be asked to wait if the bathroom is already occupied.
- Transitions - Students will be using both sides of the hallway when transitioning to other classes. Stickers have been placed in the hallways to support social distancing.
- Lunch Cleaning - Students will be seated at desks that will be wiped down after each shift.
- Daily Cleaning Protocol - Students will be asked to wipe down their areas as they enter a new room. They will be provided with wipes for this purpose. Classrooms will have hand sanitizer, wipes and disinfecting spray with paper towels to assist with the cleaning of areas.

When Should My Child Stay Home?

- New onset cough or shortness of breath
- Fever over 100.4 or chills within the past 24 hours
- New loss of taste or smell
- Fatigue
- Muscle or body aches
- Headache
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea



Signage Around the Building

**ONLY 2 OCCUPANTS
ALLOWED IN THIS
BATHROOM AT A TIME**

Please maintain social distancing
and wash your hands.



Stop the Spread of Germs



Do not enter if
you are sick.



Wash your hands
frequently.



You must wear a cloth
face covering over your
nose and mouth.



Do not touch your eyes,
nose, or mouth.



Maintain social distancing
of at least 6 feet.



Cover your cough or sneeze with
a tissue, then throw the tissue in
the trash and wash your hands.

**Water fountains
should be used
to fill personal
water bottles only**

**Maintain 6 feet social
distancing while waiting**



Student Start and End Times

ALL SCHEDULE CHANGES BEGIN ON MARCH 1st

Mondays, Tuesdays, Thursdays and Fridays

- 9:20am > Doors open for arrival and breakfast
- 9:45am > Instruction begins
- 4:05pm > Dismissal begins
- 4:15pm > Busses leave

Wednesdays - 2.5 hour Day (early dismissal)

- 9:20am > Doors open for arrival and breakfast
- 9:45am > Instruction begins
- 12:15pm > Dismissal begins

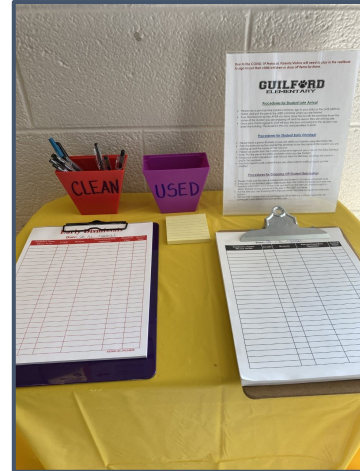
Late Arrivals and Early Dismissals

Late Arrivals

- Students should come to the front door to be checked after the late bell rings at 9:45am.
- Please ring the bell in the vestibule and a secretary will meet you at the door to have you sign your child in.
- Staff will assist students to the classrooms if needed. Parents will not be permitted into the building.

Early Dismissals

- Parents should come to the school and ring the bell in the vestibule.
- IDs will be checked and students will be brought to the front door.



Visitors to the Building

- Visitors are not permitted in the building under the HCPSS Infectious Disease Plan.
- Teachers can meet with parents via telephone or Google Meet.
- There will be no classroom visits.
- **Drop Off of Items** - If you have items that need to be brought to school, they will need to be left in the vestibule. Ring the bell and let one of the secretaries know what you are dropping off and who it is for. Then place it in the large box under the bell before you leave. The secretary will take it to the person it is intended for.

What Will Instruction Look Like?

The teacher of record will be responsible for teaching both in-person and virtual students at the same time. Each class/instructional block will consist of a combination of the following:

- **Whole Group Instruction:** During this time, the teacher will be teaching concurrently to students in-person and students virtually using Google Meet.
- **Small Group:** During this time, the teacher is working with a small group of students (either synchronously, in-person, or both) to provide small group instruction and/or support.
- **Independent Work:** During this time, students are working independently on an assignment. This may include, but is not limited to Lexia, Dreambox, Canvas assignment, independent daily reading, writing assignment, etc. Students should not be assigned additional asynchronous work outside of the work that can be completed within the independent work.
- **Asynchronous Wednesday Assignments:** Wednesday asynchronous assignments will be limited to Lexia, Dreambox, and time for students to read independently.
- **Classroom Monitors vs. Teachers** - There will be some classrooms that will have a classroom monitor and instruction will remain virtual. Families will be notified if this occurs in their child's classroom.

A Glimpse of Our Classrooms



What the School Day Will Look Like?

9:20am Arrival begins and breakfast is served

9:45am Content Area Instruction Begins - Tardy Bell Rings

- Language Arts Block (2 hrs.)
- Math (1 hr 15 min)
- Social Studies/Science /Health (45 min)
- Related Arts Each Day (PE, Art, Media, Music, Technology)
- Community Circles and SEL learning (15 min)

4:05 pm Walkers will be dismissed to the gym. They can be picked up through the 2 exit doors of the gym that face Monarch Mills.

4:08pm Car riders will be dismissed to the cafeteria

4:11pm Bus riders will be walked by their teachers to their busses

4:15pm Busses will leave Guilford Elementary School

Grade Level Schedules

PreK Student Schedules Mondays/Tuesdays/Thursdays/Fridays

In-Person Students		Virtual Students	
Class Times	Schedule	Google Meet Times	Schedule
9:30 - 9:45	Arrival/Breakfast		
9:45 - 10:00	Social Emotional Learning (SEL)	9:45 - 10:00	Social Emotional Learning (SEL)
10:00 - 10:15	Whole Class Read Aloud	10:00 - 10:15	Whole Class Read Aloud
10:15 - 10:30	Small Group #1 OR Independent Work*	10:15 - 10:30	Small Group #1 OR Independent Work*
10:30 - 10:45	Small Group #2 OR Independent Work*	10:30 - 10:45	Small Group #2 OR Independent Work*
10:45 - 11:00	Small Group #3 OR Independent Work*	10:45 - 11:00	Small Group #3 OR Independent Work*
11:00 - 11:15	Whole Class Connect	11:00 - 11:15	Whole Class Connect
11:15 - 11:30	Recess/Physical Movement		Recess/Physical Movement
11:30 - 12:00	Centers	11:30 - 12:00	Centers
12:00 - 12:15	Closure/Dismissal		

**PreK Student Schedule
Wednesdays**

All PreK Students	
Class Times	Schedule
9:45 - 12:15 & 1:45 - 4:15	Independent Learning Activity & Family Connection Session

2nd Grade Student Schedules Mondays/Tuesdays/Thursdays/Fridays

In-Person Students		Virtual Students	
Class Times	Schedule	Google Meet Times	Schedule
9:30 - 9:45	Arrival/Breakfast		
9:45 - 10:00	Social Emotional Learning (SEL)	9:45 - 10:00	Social Emotional Learning (SEL)
10:00 - 10:30	Whole Class Writing	10:00 - 10:30	Whole Class Writing
10:30 - 10:50	Reading Small Group #1 OR Independent Work*	10:30 - 10:50	Reading Small Group #1 OR Independent Work*
10:50 - 11:10	Reading Small Group #2 OR Independent Work*	10:50 - 11:10	Reading Small Group #2 OR Independent Work*
11:10 - 11:30	Reading Small Group #3 OR Independent Work*	11:10 - 11:30	Reading Small Group #3 OR Independent Work*
11:30 - 12:00	Whole Class Reading	11:30 - 12:00	Whole Class Reading
12:05 - 12:55	Related Arts	12:05 - 12:55	Related Arts
1:00 - 1:30	LUNCH		LUNCH & BREAK
2:05 - 2:45	RECESS		
2:45 - 3:30	Content	2:05 - 2:45	Content
3:30 - 3:45	Whole Class Math	2:50 - 3:30	Whole Class Math
3:45 - 4:00	Math Small Group #1 OR Independent Work**	3:30 - 3:45	Math Small Group #1 OR Independent Work**
4:00 - 4:05	Math Small Group #2 OR Independent Work**	3:45 - 4:00	Math Small Group #2 OR Independent Work**
4:05 - 4:15	Stack & Pack Dismissal		

GOOGLE MEET CODES	
Homeroom	Code
Ahmed	gesahmedgr2
Calhoun	gescalhoungr2
Maynard	gesmaynardgr2
Shaul	gesshaulgr2

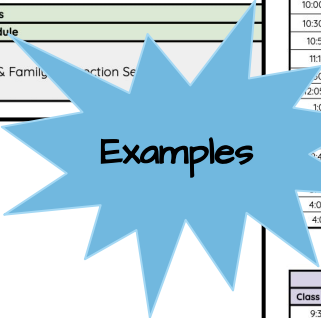
RELATED ARTS CODES	
Homeroom	Code
Ahmed	gesahmedgr2ra
Calhoun	gescalhoungr2ra
Maynard	gesmaynardgr2ra

2nd Grade Student Schedule Wednesdays

In-Person Students		Virtual Students	
Class Times	Schedule	Class Times	Schedule
9:30 - 9:45	Arrival/Breakfast		
9:45 - 12:00	Language Arts & Math Supports *15 min break between subjects	12:30 - 1:00	Synchronous Supports w/ HR or Math Teacher
12:00 - 12:15	Stack & Pack/Grab & Go Lunch		
12:15 - 12:20	Dismissal		
	LexiaCore and/or DreamBox (if needed)		

*Independent work for reading rotations includes LexiaCore5, independent ELA assignments, independent reading, and/or interventions.

**Independent work for math rotations includes DreamBox, independent mat assignments, and/or interventions.



PDFs of all grade level schedules can be found [HERE](#).

Wednesday Schedule for Students

Time	Grades K, 3, 5	Grades 1, 2, 4
9:30 - 9:45am	Arrival and Breakfast	Arrival and Breakfast
9:45 - 10:45am	Math Support and Instruction	ELA Support and Instruction
10:45 - 11am	Transition & Break	Transition & Break
11 - 12pm	ELA Support and Instruction	Math Support and Instruction
12 - 12:15pm	Stack/Pack, Grab & Go Lunch, and Dismissal	Stack/Pack, Grab & Go Lunch, and Dismissal

Lunch and Recess Expectations

Recess

- Students are expected to wear masks
- Follow directions of monitors and paraeducators
- Rotation on equipment to allow for social distancing
- Sharing of equipment is allowed
- Hand sanitizer will be available

Lunch

- Students are expected to wear masks when not eating
- Use hand sanitizer or wash hands before eating
- Follow directions of monitors and paraeducators
- Sit at desk until given permission to leave seat
- No tables will be used
- Clean up his/her own desk/area - free of trash

Meal Information

Breakfast: Students will come to the cafeteria to receive free breakfast, which will be eaten in the classroom or other designated spaces.

Lunch: Students will come to the cafeteria to eat lunch brought from home or receive lunch, both of which will be eaten in the cafeteria or other designated areas. Social distancing and other safety measures will be enforced. All food served will be individually wrapped or packaged. Students will not be permitted to self-serve any items, including food, milk, condiments and utensils.

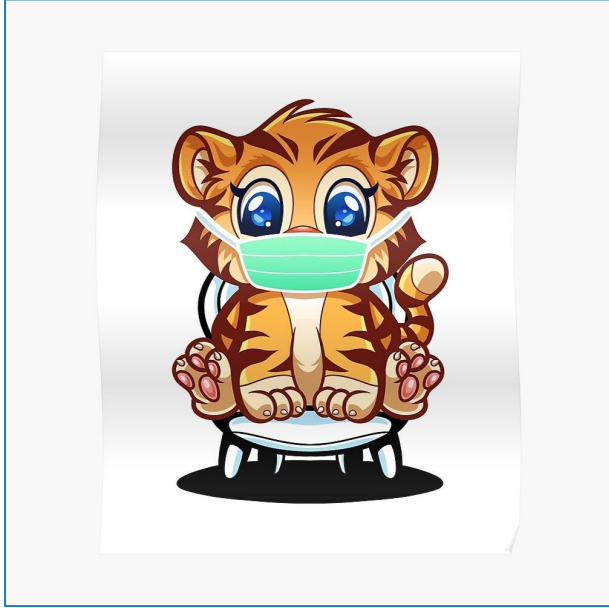
Dinner and Snacks: Dinner and snacks will be provided at lunch for students to take home at the end of the school day. Please note that lunch, dinner and snacks will be provided at breakfast for students to take home at the end of the school day on Wednesdays.

What Materials Will Students Need?

- Cloth Face Mask (at least 2 each day in case one gets soiled)
 - HCPSS will provide each student with 2 face masks and one face shield. (Face shields will remain at school and will be cleaned at school by the student.)
- Computer and charging cord
- Headphones (we will provide)
- Title 1 school provided materials (whiteboards, math manipulatives, book, etc.) If they never picked them up during distribution, we will give them the needed materials.
- Pencils, scissors, crayons, glue sticks, markers, colored pencils
- Refillable water bottle
- Backpack

Attendance

- Howard County policy states: *Students are expected to be in school or attending a school function each day that school is in session.*
- If absent, a note/email from the parent/guardian explaining the absence or tardiness of a student should be received within two days of the student's return to school. This note/email should be sent to gesabsence@hcpss.org
- If attendance is a consistent problem:
 - Parents will be contacted
 - Attendance letters will be sent home and meetings scheduled
 - The Pupil Personnel Worker will get involved with families



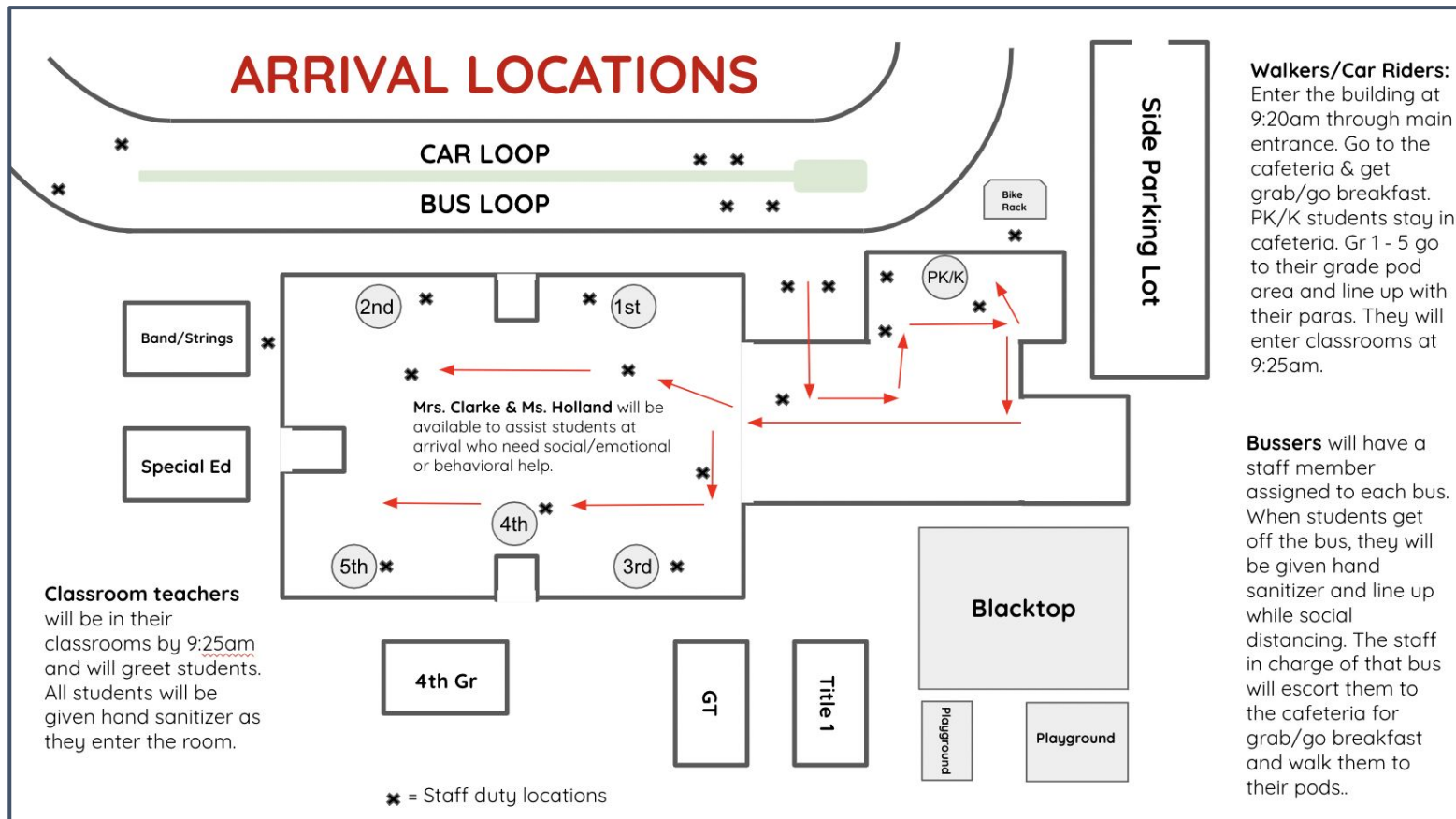
At the bus stop:

- Encourage your child to stay 6 ft apart with their mask on
- Wait patiently for your bus to arrive.

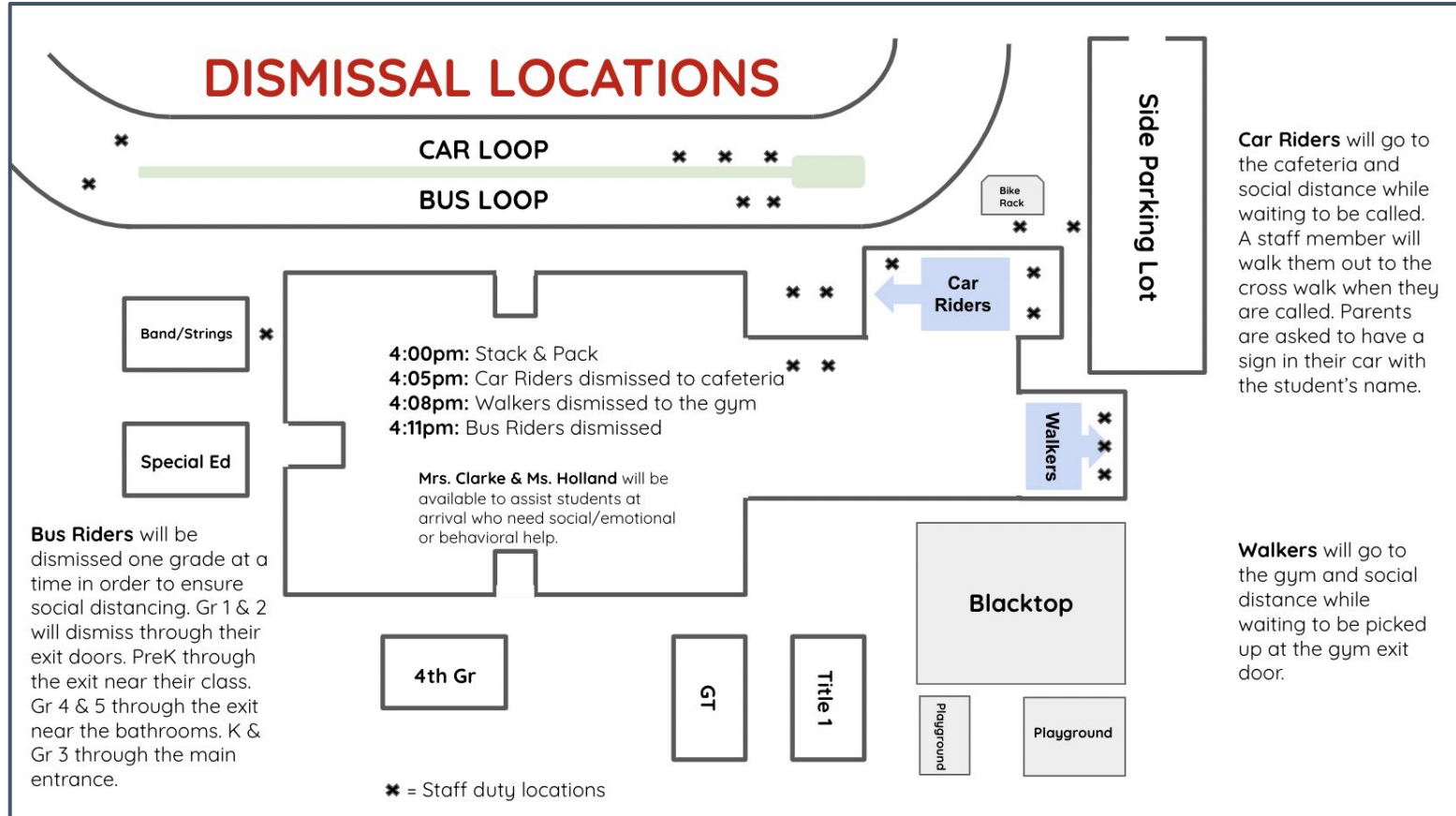
On the bus:

- 1 child per seat, unless from the same household
- Students enter, get hand sanitizer, and sit in their assigned seat
- Windows and latches will be open for air circulation
- Dress appropriately since windows will be open
- Students must wear masks
- Students must follow all safety protocols as directed by the bus driver
- Video cameras are on every bus

Arrival



Dismissal



Car Riders will go to the cafeteria and social distance while waiting to be called. A staff member will walk them out to the cross walk when they are called. Parents are asked to have a sign in their car with the student's name.

Walkers will go to the gym and social distance while waiting to be picked up at the gym exit door.

School and System News & Information



Email

School news, HCPSS News,
emergency notices



Text

Urgent / emergency
notices only



HCPSS website

www.hcpss.org

System-wide news and
information resource



School website

ges.hcpss.org

School news, calendar, sports
and clubs, staff directory; more



GES Twitter: [@hcpss_ges](https://twitter.com/hcpss_ges)