



Guilford Elementary School  
7335 Oakland Mills Rd  
Columbia, MD 21046  
(410)-880-5930

Home of the Roaring Tigers

---

April 26, 2017

Dear Parents/Guardians of Fifth Grade Students,

We can't believe how quickly the year has gone! As we begin to look toward our end of year celebrations, we wanted to provide you with the times and procedures for our Fifth Grade Promotion Ceremony on June 9<sup>th</sup>.

**Date/Time:** Friday, June 9<sup>th</sup> at 9:30 a.m.

**Location:** GES cafeteria

**Tickets:** To ensure the fire code is maintained and for the safety of all students and guests, each student will receive **4 tickets**. Any child over the age of 2 will be required to have a ticket to attend the ceremony. Additionally, siblings of students will not be allowed to leave their classroom to attend this ceremony.

**Seating:**

Doors will open to the cafeteria at **9:15** for those who are attending the 5th grade Promotion Ceremony. When you arrive, we will form a line beginning at the cafeteria doors under the portico. Please have your individual tickets ready in order to enter the cafeteria. (All students will be given 4 tickets prior to the ceremony.) Seating is a first come/first-serve basis. No strollers will be allowed in the cafeteria for safety reasons.

**Appropriate Attire for 5<sup>th</sup> Grade Students:**

We are encouraging all students to wear picture day attire: such as collared shirts, dress pants, skirts and/or dresses. Please keep in mind that hats, high heels and spaghetti straps are not appropriate for elementary school.

**Ceremony/Release of Students Following the Ceremony:**

The Fifth Grade Promotion Ceremony will begin promptly at 9:30 a.m. The ceremony will end no later than 10:45 a.m. Following the ceremony, there will be light refreshments served outside in the gymnasium courtesy of our PTA. All Students will remain in school until the regular 3:55 p.m. dismissal unless signed out by their parents in the office to leave the building for the day.

**Report Cards:** Report cards will be mailed home on the last day of school, Wednesday, June 14<sup>th</sup>. You should receive your child's report card the following week.

**Parking:**

Since parking is limited, we are encouraging families to park on the grass in front of the FCC. In addition, we will open the bus loop for parking at 9:15 once all busses have arrived. When parking in the bus loop, we will need to leave a lane for emergency vehicles to access the building if needed.

Thank you for continuing to support your child as we complete the last weeks of his/her elementary school career. What an exciting time for the students (and parents) as they are promoted to middle school!

Sincerely,

Fifth Grade Team