

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	REQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
6/6/2017 10:13:18	01A. ODOR: Unusual or offensive	133	Urine smell in bathroom		X						
6/6/2017 10:19:23	01A. ODOR: Unusual or offensive	135	Restroom smells awful		X						
6/6/2017 9:59:34	Uncomfortable	114	hot			X					
6/6/2017 10:18:59	03. FOOD: Unsealed, left in room, dirty lunch boxes	162	No container	X							
6/6/2017 9:49:35	04: VENTS: Dirty, obstructed (Wall, Ceiling)	197	Dusty		X	33813		6/9/17			
6/6/2017 9:51:02	04: VENTS: Dirty, obstructed (Wall, Ceiling)	119	Vents in closets		X	33810		6/9/17			
6/6/2017 9:52:09	04: VENTS: Dirty, obstructed (Wall, Ceiling)	195	Dusty on the inside		X	33813		6/9/17			
6/6/2017 9:52:54	04: VENTS: Dirty, obstructed (Wall, Ceiling)	194	Dusty on inside		X	33813		6/9/17			
6/6/2017 9:54:12	04: VENTS: Dirty, obstructed (Wall, Ceiling)	192	Dusty inside		X	33813		6/9/17			
6/6/2017 9:54:53	04: VENTS: Dirty, obstructed (Wall, Ceiling)	193	Dusty vent		X	33813		6/9/17			
6/6/2017 9:57:40	04: VENTS: Dirty, obstructed (Wall, Ceiling)	121	Blocked with instruments	X							
6/6/2017 10:00:29	04: VENTS: Dirty, obstructed (Wall, Ceiling)	114	Filthy vents in bathroom		X	33804		6/9/17			
6/6/2017 10:02:51	04: VENTS: Dirty, obstructed (Wall, Ceiling)	114	Disgusting return vent		X	33804		6/9/17			
6/6/2017 10:06:07	04: VENTS: Dirty, obstructed (Wall, Ceiling)	107 cafeteria	Every return vent is filthy		X	33807		6/9/17			
6/6/2017 10:06:27	04: VENTS: Dirty, obstructed (Wall, Ceiling)	169	Dusty and duct dirty		X	33810		6/9/17			
6/6/2017 10:13:12	04: VENTS: Dirty, obstructed (Wall, Ceiling)	184	Inside vent dust		X	33810		6/9/17			
6/6/2017 10:15:43	04: VENTS: Dirty, obstructed (Wall, Ceiling)	183	Dusty vent		X	33810		6/9/17			
6/6/2017 10:18:27	04: VENTS: Dirty, obstructed (Wall, Ceiling)	182	Dirty inside		X	33810		6/9/17			
6/6/2017 10:19:36	04: VENTS: Dirty, obstructed (Wall, Ceiling)	181	Dirty inside		X	33810		6/9/17			
6/6/2017 10:20:58	04: VENTS: Dirty, obstructed (Wall, Ceiling)	163	Dusty and duct closed and dirty		X	33803		6/9/17			
6/6/2017 10:22:56	04: VENTS: Dirty, obstructed (Wall, Ceiling)	162	Dusty and duct dirty		X	33810		6/9/17			
6/6/2017 10:25:25	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Office	Inside of return vents filthy		X	33813		6/9/17			
6/6/2017 10:28:13	04: VENTS: Dirty, obstructed (Wall, Ceiling)	164	Dusty and dirty duct		X	33810		6/9/17			
6/6/2017 10:28:54	04: VENTS: Dirty, obstructed (Wall, Ceiling)	165	Dusty and dirty duct		X	33810		6/9/17			
6/6/2017 10:33:19	04: VENTS: Dirty, obstructed (Wall, Ceiling)	160	Dusty and dirty ducts		X	33810		6/9/17			
6/6/2017 10:35:20	04: VENTS: Dirty, obstructed (Wall, Ceiling)	159	Closed and dusty		X	33803		6/9/17			
6/6/2017 10:37:33	04: VENTS: Dirty, obstructed (Wall, Ceiling)	159 restroom	Closed and dusty		X	33803		6/9/17			
6/6/2017 10:40:48	04: VENTS: Dirty, obstructed (Wall, Ceiling)	154	Duct dirty		X	33810		6/9/17			
6/6/2017 10:41:49	04: VENTS: Dirty, obstructed (Wall, Ceiling)	155	Closed and dusty		X	33803		6/9/17			
6/6/2017 10:46:48	04: VENTS: Dirty, obstructed (Wall, Ceiling)	157	Closed		X	33803		6/9/17			
6/6/2017 10:50:25	04: VENTS: Dirty, obstructed (Wall, Ceiling)	158	Closed		X	33803		6/9/17			
6/6/2017 10:56:48	04: VENTS: Dirty, obstructed (Wall, Ceiling)	151&152	Closed,clogged		X	33803		6/9/17			
6/6/2017 11:04:47	04: VENTS: Dirty, obstructed (Wall, Ceiling)	209	18"	X							
6/6/2017 11:10:40	04: VENTS: Dirty, obstructed (Wall, Ceiling)	199	Dusty		X	33813		6/9/17			
6/6/2017 11:12:05	04: VENTS: Dirty, obstructed (Wall, Ceiling)	213	Duct dusty		X	33813		6/9/17			
6/6/2017 9:46:22	06: CLEANLINESS: Dust, trash	202	Dusty Trash in bin		X						
6/6/2017 9:50:52	06: CLEANLINESS: Dust, trash	166	removed. Needs cleaning.		X						
6/6/2017 9:54:36	06: CLEANLINESS: Dust, trash	167			X						
6/6/2017 9:55:47	06: CLEANLINESS: Dust, trash	168	Dirty		X						
6/6/2017 10:11:46	06: CLEANLINESS: Dust, trash	185	Dusty walls from vents		X						
6/6/2017 10:17:09	06: CLEANLINESS: Dust, trash	134	Corners has spiderwebs and dead bugs.		X						
6/6/2017 10:26:58	06: CLEANLINESS: Dust, trash	164	Dusty, glitter		X						
6/6/2017 10:28:09	06: CLEANLINESS: Dust, trash	218	Windowsill between 164&165		X						
6/6/2017 10:46:58	06: CLEANLINESS: Dust, trash	156	Dusty interior windowsills		X						
6/6/2017 10:48:30	06: CLEANLINESS: Dust, trash	157	Cubbies top		X						
6/6/2017 10:49:35	06: CLEANLINESS: Dust, trash	157&158	Windowsill between		X						

6/6/2017 10:50:28	06: CLEANLINESS: Dust, trash	158	Everywhere	X
6/6/2017 10:54:34	06: CLEANLINESS: Dust, trash	153	Dusty, dirty and cluttered	X
6/6/2017 10:55:24	06: CLEANLINESS: Dust, trash	150	Dust on vending machine tops	X
6/6/2017 11:01:16	06: CLEANLINESS: Dust, trash	214	Dirty and cluttered	X
6/6/2017 9:55:50	08: CEILING TILES: Stained, broken, holes, painted	121		X
6/6/2017 9:56:41	08: CEILING TILES: Stained, broken, holes, painted	121	18 inches. Things on top of shelf	X
6/6/2017 9:57:05	08: CEILING TILES: Stained, broken, holes, painted	121	No pin in stained tile.	X
6/6/2017 9:58:32	08: CEILING TILES: Stained, broken, holes, painted	Hallway 169	Multiplr stained and painted tiles	X
6/6/2017 10:03:58	08: CEILING TILES: Stained, broken, holes, painted	169	Stained and painted tile	X
6/6/2017 10:05:46	08: CEILING TILES: Stained, broken, holes, painted	169	and can only be 18" 1 dimensional and laminated	X
6/6/2017 10:09:09	08: CEILING TILES: Stained, broken, holes, painted	129	Above bathroom door	X
6/6/2017 10:09:24	08: CEILING TILES: Stained, broken, holes, painted	171	open, 18" clearance	X
6/6/2017 10:12:40	08: CEILING TILES: Stained, broken, holes, painted	218		X
6/6/2017 10:13:42	08: CEILING TILES: Stained, broken, holes, painted	218	Grid clip, 18" clearance	X
6/6/2017 10:16:39	08: CEILING TILES: Stained, broken, holes, painted	161	18" clearance	X
6/6/2017 10:23:40	08: CEILING TILES: Stained, broken, holes, painted	163	18" clearance	X
6/6/2017 10:32:27	08: CEILING TILES: Stained, broken, holes, painted	160	Stained	X
6/6/2017 10:39:36	08: CEILING TILES: Stained, broken, holes, painted	Outside 217	Painted	X
6/6/2017 10:40:53	08: CEILING TILES: Stained, broken, holes, painted	154	Hole, 18"	X
6/6/2017 10:54:03	08: CEILING TILES: Stained, broken, holes, painted	153	Stained, 18"	X
6/6/2017 10:58:14	08: CEILING TILES: Stained, broken, holes, painted	148	Tiles need reset	X
6/6/2017 11:00:45	08: CEILING TILES: Stained, broken, holes, painted	214	18" clearance and holes in ceiling	X
6/6/2017 11:04:16	08: CEILING TILES: Stained, broken, holes, painted	211	18" clearance	X
6/6/2017 11:09:25	08: CEILING TILES: Stained, broken, holes, painted	199	Hangings 18" clearance	X
6/6/2017 11:11:47	08: CEILING TILES: Stained, broken, holes, painted	213	18" clearance	X
6/6/2017 9:55:38	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	192	Outside lamps and fan need to be removed	X
6/6/2017 9:59:25	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	186	Pillow	X
6/6/2017 10:01:52	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	189	Artificial plants	X
6/6/2017 10:03:50	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	169	Fan	X
6/6/2017 10:12:44	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	219	Artificial plant	X
6/6/2017 10:15:14	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	133	Chairs and benches	X
6/6/2017 10:17:36	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	134	Table	X
6/6/2017 10:19:44	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	162	Refrigerator	X
6/6/2017 10:20:22	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	219	Coffee maker needs to be removed	X
6/6/2017 10:22:33	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	137		X
6/6/2017 10:26:16	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	164	Lamp, shelf	X
6/6/2017 10:33:48	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	160	Shelving	X
6/6/2017 10:35:18	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	159	Heater in closet	X
6/6/2017 10:36:27	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	159	Microwave	X
6/6/2017 10:45:15	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	156	Shelves	X
6/6/2017 10:48:29	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	157	Rocker with cushions	X
6/6/2017 10:53:01	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	150	Toaster	X
6/6/2017 10:58:41	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	151&152	Shelves	X
6/6/2017 11:03:43	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	211	Chairs, rug, shelving	X
6/6/2017 10:14:38	animals, beanbags, pillows, blankets, rugs, etc.	218	Pom Poms, paper tree	X
6/6/2017 10:14:39	animals, beanbags, pillows, blankets, rugs, etc.	133	Requires container	X
6/6/2017 10:18:35	animals, beanbags, pillows, blankets, rugs, etc.	135		X

6/6/2017 10:22:00	animals, beanbags, pillows, blankets, rugs, etc.	163	Pillows	X		
6/6/2017 10:25:35	animals, beanbags, pillows, blankets, rugs, etc.	164	Pillows, stuffed animals	X		
6/6/2017 10:44:17	animals, beanbags, pillows, blankets, rugs, etc.	155	Pillows on chair	X		
6/6/2017 10:46:12	animals, beanbags, pillows, blankets, rugs, etc.	156	Pillows and stool	X		
6/6/2017 10:51:24	animals, beanbags, pillows, blankets, rugs, etc.	158	Rugs, pillows, chairs, stuffed animals	X		
6/6/2017 11:05:31	animals, beanbags, pillows, blankets, rugs, etc.	209	Stuffed animals, fabric	X		
6/6/2017 11:08:23	animals, beanbags, pillows, blankets, rugs, etc.	206	Beanbag	X		
6/6/2017 9:55:26	13. AIR GAPS: Structural or physical gaps around exit doors	168	Daylight		33534	6/7/17
6/6/2017 10:21:30	13. AIR GAPS: Structural or physical gaps around exit doors	163	Daylight		33534	6/7/17
6/6/2017 10:25:54	13. AIR GAPS: Structural or physical gaps around exit doors	164	Daylight		33534	6/7/17
6/6/2017 10:37:27	13. AIR GAPS: Structural or physical gaps around exit doors	159	Daylight		33534	6/7/17
6/6/2017 10:53:12	14. MATERIALS/CHEMICALS: Improperly stored or marked or secure (tile, carpets, wood board, etc.)	150	Chemicals under sink	X		
6/6/2017 9:48:00	or secure (tile, carpets, wood board, etc.)	119			33641	6/7/17
6/6/2017 9:48:35	or secure (tile, carpets, wood board, etc.)	Exterior doors outside 166	Broken tile		33644	6/7/17
6/6/2017 10:29:22	or secure (tile, carpets, wood board, etc.)	165	Door entry hole in carpet		33642	6/7/17
6/6/2017 10:43:12	or secure (tile, carpets, wood board, etc.)	155	Multiple pulls	X		
6/6/2017 10:15:35	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	218	Desk flowered items	X		
6/6/2017 10:22:44	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	163	Flower by window	X		
6/6/2017 11:05:17	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	209	Flowers	X		
6/6/2017 10:02:31	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	170	ADA padding		33645	6/7/17
6/6/2017 10:20:37	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	135			33645	6/7/17
6/6/2017 10:56:40	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	151, 152	ADA padding		33645	6/7/17
6/6/2017 10:44:25	20. STANDING WATER: Sinks, fountains, on counter	156	Closed			X
6/6/2017 10:16:56	21. CARPET: Wet near sinks, fountains	183	Wet near door		33647	6/7/17
6/6/2017 9:48:17	22. SOAP AND PAPER TOWELS: Unavailable near sinks	198	Missing soap dispenser cover	X		
6/6/2017 10:01:42	outlets not secured, cover missing, frayed wires on	169	Outlets need cover		33534	6/7/17
6/6/2017 10:30:00	Unsecured, extend across walkways, cord protectors not	165	Protector		33652	6/7/17
6/6/2017 9:55:27	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	168	3 foot clearance	X		
6/6/2017 9:56:33	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	167	3' clearance	X		
6/6/2017 12:01:10	37. EXTERIOR VENEER: Exterior wall damaged	Building	Paint peeling			
6/6/2017 12:03:57	33. WINDOWS: Broken	181	Outer pane missing			